



Certification Checklist

Name	_____
Address	_____
Telephone	_____ (h) _____ (w)
Fax	_____ (h) _____ (w)
E-mail	_____ (h) _____ (w)
Profession	_____

Course Name	_____	(i.e. FT, RTL etc.)
Date of Course	_____	(i.e. month, year)
Location of Course	_____	(i.e. UNB, Fredericton)

- Contact this office to arrange an appointment for a practical evaluation by a certified Fitness NB Evaluator (GFL, AFL, OAFL and PFT only.)
- Review the Fitness Instructor Evaluation form prior to the practical evaluation.
- Forward a copy of current CPR - minimum 1 person adult CPR Heartsaver level. (PFT's must also forward a copy of current First Aid.)
- Remit an evaluation fee \$39.55 + mileage (\$.30/km if evaluator travels more than 40 km return.) to Fitness NB.
- Remit Liability Insurance Fee of \$30.00
- Forward the Professional Association Fee (Pro-rated as follows: April 1st -June 30th : \$55.65, July 1st - September 31st : \$41.74, October 1st -December 31st : \$27.83, January 1st -March 31st : \$13.92)

Payment may be made to Fitness NB by cheque, money order or credit card.

- Cheque
- Money Order
- Credit card (Please indicate your card number, expiry date and authorize payment by signing below.)

Visa #	_____	Expiry Date	_____
MasterCard #	_____	Expiry Date	_____
Signature	_____		

**Please mail to:
Fitness New Brunswick
at the address below.**

1216 Sand Cove Road, Unit 2, Saint John, NB E2M 5V8
Phone: (506) 672-1993 Toll Free in N.B.: 1-888-790-1411 Fax: (506) 672-8762
E-mail: membershipservices@fitnessnb.ca
Web Site: www.fitnessnb.ca