

FITNESS NB POLICIES AND PROCEDURES CERTIFICATIONS

Page 1 of 1

Policy #: **94001C** **Lapsed Certifications**

Updated and approved by Board: **June 17, 2014**

Rationale: Group Fitness Leaders, for any number of reasons may allow their certification to lapse for a longer than usual period of time. In some instances these instructors may request that their certification be reinstated.

Policy: Candidates whose annual certification expiry date is overdue may reinstate their certification(s) by fulfilling any renewal/re-certification requirements as per their specific renewal as long as their certification maintenance requirements are up to date.

Candidates whose annual certification expiry date is overdue and their certification maintenance requirements are also overdue may reinstate their certifications by completing any one or all of the following.

- Re-doing their specialty practical observation.
- Rewriting the specialty theory exam.
- Repeating the leadership certification workshop in the specialty area to be reinstated.

The requirements to be completed by the leader for reinstatement will be taken into consideration on a case by case basis depending on specific circumstances.

All costs will be the responsibility of the leader.

Effective Date: **June 17, 2014**