

**Board of Directors Meeting**

**January 19, 2015**

**Skype**

**Present: Rick Fralic, Susi Chamberlain, Tobi Desveaux, Maureen O’Hara, Mark Polley, Dayna Sinclair**

**With Regrets:** **Jason Rudy**

**FNB Staff:** **Marilynn Georgas, Nathalie Hebert-Paul**

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| Call to order |

6:36pm

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| Quorum |

Yes

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| Agenda |

**Motion**: To accept the agenda as circulated.

**Moved by**: Tobi Desveaux

**Seconded by**: Susi Chamberlain

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| Minutes of Previous Meeting |

**Motion:** To accept the minutes of the November 3, 2014 meeting.

**Moved by:** Dayna Sinclair

**Seconded by:** Maureen O’Hara

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| Items Arising From Minutes of Previous Meetings |

**AGM Quorum**: The ED has updated Article 7.1

Action: ED will mention the Article 7.1 update at the next AGM.

**DHIC**: The board agreed that it is important that a letter should be written to the Deputy Minister to request a face to face meeting. The President feels it is important that the Deputy Minister fully understand what Fitness New Brunswick is about.

Action: ED will prepare the letter. This letter will be ready for an approval at our next face to face board meeting.

**Advocacy Committee**: No Update.

**Sports Check**: ED has placed the information on the Members Discount page of the FNB website.

Action: Tobi Desveaux will contact Sports Check to see if she can attain a letter from them stating that FNB members are authorized to get a discount. Tobi will update the board at the next face-to-face meeting.

**Marketing**:

No update.

Action: ED will update the dates of the conferences and events for the upcoming 2015 year. This list will be presented at the next face-to-face meeting.

Action: Tobi Desveaux will look into prices and varieties of zip up jackets. She will provide an update at out next face-to-face meeting.

**Summit**: See Reports.

**Code of Conduct Violation – Follow Up Procedure**:

No update.

Action: Maureen O’Hara and Susi Chamberlain will bring a list of protocols and this issue will be discussed at the next face-to-face meeting.

**Request to Waive Practical Evaluation (25001C):**

President requests to revisit this issue and would like to see a new motion.

Action: ED will have a new motion ready for the next face-to-face meeting.

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| Reports |

1. **President**: No update: First meeting for the new president.
2. **Treasurer**: No new information to add since the December Financial Report.
3. **Office:**

**MSC**: There are now 259 current FNB members. PFT course postponed due to low enrolment.

Discussion regarding new members joining in January, February and March and allow them to pay a slightly reduced current year rate if they pay the subsequent year’s membership at the same time.

Action: ED will create a chart with updated rates for new members who pay for the subsequent year’s membership at the same time. This will be presented at the next face-to-face meeting for discussion and approval.

**ED**: Got approval by the board of directors to buy the MSC an office chair.

Action: The MSC will purchase a chair from Costco.

Action: The President, Treasurer and ED will get together to discuss the budget and will have an update to report at our face-to-face meeting.

Action: Tobi Desveaux will look into an appreciation gift for Line Marr for her volunteer work with the NFLA AFL review and her help with updating the FNB ICFL exam, and manual. This will be done for the next face-to-face meeting.

1. **Program Development:** No Update.
2. **Marketing:** Tobi Desveaux:There are now 389 likes on our Facebook page. She would like that number to grow to 500 by the end of this year. Perhaps we could have a prize for those that milestone.

Action: Tobi will give the board and the ED an overview on the nutrition webinar that she is attending. . This information will be included in an FNB newsletter.

1. **Summit:** Date: October 16 & 17, 2015

Location: Saint John, NB

Action: The ED and Maureen O’Hara will be meeting with a representative from the Hilton Hotel in Saint John, NB on January 23, 2015. The ED will have a facilities update ready to present at our next face-to-face meeting.

Action: The all members of the Board of Directors will send the ED any names that they think will be good “feature presenters” at the next summit.

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| Policy Updates |

No Updates at this time. Items to review – Handbooks for Board, Course Conductors/Examiners and members.

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| Other Business |

None.

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| Next meeting |

Date: TBD (ED will send out a doodle)

Time: TBD

Type: Face-to-face meeting

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| Adjournment |

**Motion:** To adjourn the meeting.

**Moved by:** Susi Chamberlain

**Seconded by:** Maureen O’Hara

**Meeting Adjourned at: 8pm**